

## Advice for Mosques

You may wish to take the following precautionary measures.

- 1 Ensure that your premises are secure and if fitted your alarm systems are fully operational.
- 2 Ensure your CCTV system fully operational.
- 3 Review your contingency plans and evacuation plans.
- 4 Ensure staff are first aid trained.
- 5 Ensure stewards are easily identifiable while worshippers are on the premises.
- 6 Ensure stewards are aware of the procedures in case of trouble.
- 7 Have clear roles and responsibilities for the stewards in case of an incident.
- 8 Ensure contact numbers for the police are clearly displayed.
- 9 Consider keeping as little cash as possible on the premises and collections are in a secure area.
- 10 Consider removing high value goods from display windows overnight.
- 11 Record serial numbers of any high value stock and goods.
- 12 Make sure all service doors are kept locked and secure when not in use.
- 13 Ensure staff report any suspicious activity to security and/or police.
- 14 Consider regular checks of the building and surrounding area.
- 15 Identify areas that are vulnerable to forced entry and reinforce.
- 16 Ensure keyholder list (people who can be contacted in case of emergency at your premises) is updated with the alarm company and the police.
- 17 Where possible ensure area around the premises is well lit. This will assist identifying possible offenders.
- 18 Where rubble, builders skips, flammable liquids, gas canisters etc are visible these should be locked away or removed completely from the area.
- 19 Request a visit from the crime prevention team for advice on better security.
- 20 In case of an incident, always record the incident number and the officer attending number.
- 21 Always register incidents with the police.
- 22 Inform police of any incidents at the earliest opportunity.
- 23 Ensure any witnesses are available or can be contacted when the police arrive.
- 24 The police will probably require the CCTV footage. Please ensure it is not erased.
- 25 If an incident has taken place, try not to move anything until you have sought advice from the police.
- 26 In the event of a non-emergency, call the police on non-emergency number.
- 27 In the event of an emergency, call the emergency number 999.
- 28 If you have any information you wish to provide to police anonymously you can contact the Crimestoppers charity on 0800 555 111.